

**CAS Dean's Council Meeting
Draft of October 23, 2019 Minutes
NYS Library 107C**

Attendees

Dr. Patricia Behre, Chair of the History Department
Dr. Robert Epstein, Chair of the Department of English
Dr. Dina Franceschi, Chair of the Department of Economics
Dr. Sean Horan, Chair of the Department of Communication
Dr. Matthew Kubasik, Chair of the Department of Chemistry & Biochemistry
Ms. Andrea Martinez CAS Senior Assistant Dean
Dr. Margaret McClure, Chair of the Department of Psychology
Dr. Scott Lacy, Chair of the Department of Sociology
Dr. Laura McSweeney, representing Department of Mathematics
Dr. Marice Rose, Chair of Visual & Performing Arts
Dr. Glenn Sauer, CAS Associate Dean
Dr. John Slotemaker, Chair of the Department of Religious Studies
Dr. Jonathan Stott, Chair of the Department of Physics
Dr. Jiwei Xiao, Chair of the Department of Modern Languages & Literatures

Regrets

Dr. James Biardi, Director of Environmental Studies
Dr. Sara Brill, Chair of the Department of Philosophy
Dr. David Downie, Chair of the Department of Politics
Ms. Stephanie Gallo, Director of Career Planning for CAS
Dr. Irene Mulvey, Chair of the Department of Mathematics
Ms. Kim Nickolenko, Director of Career Engagement, CAS
Dr. Elizabeth Petrino, CAS Associate Dean
Dr. Shelley Phelan, Chair of the Department of Biology
Ms. Saadia Rafiq, CAS Assistant Dean

Guests

Curtis Ferree, Collection Development Librarian (partner for History)
Barbara Ghilardi, Assessment Librarian (partner for Communication)
Emily Porter-Fyke, Research and Instruction Librarian (partner for English, International Studies Modern Languages & Lit., Politics, Sociology/Anthropology & Religious Studies)
Lisa Thornell, Student Engagement and Outreach Librarian (partner for VPA, Biology, Chemistry, Math, Physics)

1. Library Research Services and Faculty Partnership Program

Curtis Ferree (partner for History) spoke about the new faculty partnership program formerly the liaison program. The librarians that participate in the program will assist with the following:

- collection development
- teaching & research
- research appointments with students
- choice cards
- assist with assessment learning outcomes

- shared learning goals
- working on long range plan to better assist programs and students.

Dean Greenwald thanked the Library guests for attending and asked them to send him a list of the departments they support for him to share with those that are not in attendance.

2. Approval of Minutes from September 11, 2019

Motion to accept: Dr. McClure

Seconded: Dr. Slotemaker

Abstained: Dr. McSweeney

3. Rank and Tenure Process Discussion

The Dean said per the Journal of Record, schools are to have Rank & Tenure policy and guidelines published. The Dean and Associate Deans are drafting a memo to bring to Dean's Council for discussion; it will then go to the CAS Faculty for a vote. The plan is:

- To have the draft at the December 4 Dean's Council meeting
- Then to a spring, CAS Faculty meeting.
- The final set of procedures is due May 1, 2020.

4. New Academic Initiatives Strategic Planning Committee has developed a plan working with Ernst & Young and Huron Consultants to look for ways to work with changing demographics.

- Innovation: new programs for professional education
- Responsive Alignment: support modern growth oriented academic departments
- Geographic Expansion: serve new markets through satellite programs
- New Modalities: online/hybrid programs

Announcements:

- The Dean said the Provost created an Arts & Culture working group that he is Chairing. It includes members of faculty from the Arts, staff from the Museum and the Quick Center to collaborate on fundraising, programs and events.
- The Dean is working to recruit students outside of the region. He recently traveled with the President to Chicago, to meet with prospective students from three Jesuit high schools where they connected interested students with alum in the area.

Meeting Adjourned at 4:45 p.m.

Respectfully submitted, Fran Yadre