

CAS Dean's Council Meeting
Nov. 4th Minutes
Zoom

Attendees

Dr. Sara Brill, Chair of the Department of Philosophy
Dr. Rachelle Brunn-Bevel, Chair of the Department of Sociology & Anthropology
Dr. David Crawford, Director of International Studies
Dr. David Downie, Chair of the Politics Department
Dr. Robert Epstein, Chair of the Department of English
Dr. Dina Franceschi, Chair of the Department of Economics
Dr. Joel Goldfield, Chair of the Department of Modern Languages & Literatures
Dr. Sean Horan, Chair of the Department of Communication
Dr. Matthew Kubasik, Chair of the Department of Chemistry & Biochemistry
Dr. Scott Lacy, Associate Dean, CAS
Ms. Colby Lemieux, Assistant Dean, CAS
Ms. Andrea Martinez, Senior Assistant Dean, CAS
Dr. Margaret McClure, Chair of the Department of Psychology
Dr. Irene Mulvey, Chair of the Department of Mathematics
Ms. Kim Nickolenko, Director of Career Engagement, CAS
Dr. Shelley Phelan, Chair of the Department of Biology
Dr. Glenn Sauer, Associate Dean, CAS
Dr. Martin Nguyen, Chair of the Department of Religious Studies
Dr. Marice Rose, Chair of the Department of Visual & Performing Arts
Dr. Adam Rugg, Co-Director of Sports Media
Dr. Jonathan Stott, Chair of the Department of Physics
Prof. Matt Tullis, Co-Director of Sports Media

Regrets:

Dr. Patricia Behre, Chair of the History Department
Ms. Stephanie Gallo, Director of Career Planning for CAS

Dean Greenwald had technical issues and was unable to join the meeting

1. Announcements:

- **Assessment:** Dr. Sauer said the deadline for Assessments reports passed on October 31, most departments have submitted. For those that have not, Dr. Sauer asked they be sent to in. If Covid prevented your department the opportunity to assess, please state that and send in.
- **Committees** Dr. Lacy shared rosters for the two newly formed committees: Inclusion & Diversity Working Group and Innovation Lab Advisory Committee

- **Inclusion & Diversity Working Group** had their first meeting and are working on an official committee name. The roster is large and meeting dates will rotate to accommodate teaching schedules. If you have questions regarding this working group reach out to Dr. Lacy.
- **Innovation Lab Advisory Committee** New Directors Drs. Mehmet and Yarrington, they are doing a terrific job with programming and resources for students and faculty. If you have questions about the Lab please reach out to Mehmet & Jo.
- **College Summit** CAS hosted a successful, national leadership summit supported by the Quick Center. The primary theme was inclusivity as a growth strategy across higher ed, healthcare and business. Each date, was well attended with audience of over 1000 attendees each day. Speakers included chief executives from dozens of companies and universities including notable alumni, Dean Greenwald, Associate Dean Lacy, and Dr. Nemeck. The 18 summit panels and over a dozen artistic breaks are available for viewing via YouTube and the Quick Center.

Rank & Tenure Guidelines The Council passed the motion to endorse the CAS Rank & Tenure Guidelines. [CAS R&T Guidance Memo 2020-11.pdf](#)

Dr. Lacy said, the document is not changing procedures it is to serve as a guide that is followed from the journal of record. A question that needed confirmation was whether faculty are allowed to access their file after December 15. Department Chairs agreed yes.

To make the guideline official Dr. Lacy asked for motion to approve. Motion by Dr. Kubasik, Second by Dr. Phelan, none opposed, two abstentions. Motion passed.

Adjournment

Dr. Horan motioned to adjourn the meeting

Dr. Mulvey second the motion

Meeting Adjourned at 4:30 p.m.

Respectfully submitted, Fran Yadre