

Arts and Sciences Curriculum Committee Meeting Minutes
February 13, 2019, 10:00 a.m.
CNS 101

Attendees: Sergio Adrada Rafael, Olivia Harriott, Martha LoMonaco Martin Nguyen,
Glenn Sauer (Associate Dean) Margaret Wills

Call to Order 10:05am

1. **Approval of Minutes for the January 29, 2019 meeting (this was voted on at the end of the meeting)**

Motion: LoMonaco moves to approve; Harriott seconds

Vote: All in favor; motion passes unanimously

2. **Chair's Announcements**

Nguyen's Comments:

- a. As a follow up with the Registrar, the course renumbering will contain four digit course numbers and four letter course enumerations.
- b. Approved AH 290 Special Topics: The Long 19th Century: European Art in the Age of Rodin. It is coinciding with the exhibit at the Gallery.
- c. Approved FTM 210 Special Topic: Producing Film and Television. It will be offered in the fall.

4. **Course Proposals:**

- a. **ENW 224 The Power of Podcasting**

Motion: LoMonaco moves to approve; Adrada-Rafael seconds

- LoMonaco – This was an exceptionally well written proposal, returning to verbal eloquence and persuasion, in radio format. It is a smart course students will find attractive, encompassing craftsmanship, creativity and storytelling.
- Nguyen – Likes the resurgence of the podcast and that the students will be producing by the end of the year.
- Adrada Rafael - Questions the grading component, how much weight will each category have?
- Sauer – Will there be a limit of students allowed because of the technology used in this course? Is there a cap?
- Nguyen will recommend:
 - An explanation of the grading breakdown.
 - Consideration of a class size cap depending on what the resources are. Will they use their own laptops and phones?

Motion: Provisional Approval: LoMonaco moves to approve; Adrada-Rafael seconds

- 1. Incorporate the grading breakdown.**
- 2. Attention to resources and class size.**

Vote: All in favor; motion passes unanimously

b. HI 266 Gandhi & Non-Violent Revolution in the 20th Century

Motion: LoMonaco moves to approve; Adrada Rafael seconds

- LoMonaco – Gandhi is currently becoming a very controversial character in India. This is a timely moment to introduce this course. It is intelligent, well thought out, and will fit beautifully into the center of history studies. It is a writing intensive course that radiates outwards toward the core in social justice and writing, and seems to be well structured towards LAC studies as well.
- Nguyen – Appreciates how he foregrounds the popular film Gandhi and how it gets more complicated as the course proceeds.
- Sauer - It broadens our diversity of course work.
- Adrada Rafael – Likes the sense of community and the clear grading breakdown.

Vote: All in favor; motion passes unanimously

c. CO 432 Communication Training & Development

Motion: Adrada Rafael moves to approve: LoMonaco seconds

- LoMonaco – Notes 35% on quizzes may be problematic.
- Wills- Horan likes his students to read. He is weighting this on what he is used to in his former position in a larger university.
- Nguyen - will suggest:
 - Reconsideration of the weight of quizzes assigned for the semester.
 - Reassessment of the final project. It can be more equally distributed given the smaller classroom context.
- Committee discussion - As this is a course all about communication skills, is 3% for the presentation of final training product too small a percentage? It was noted that students are involved in a great deal of class participation which encompasses communication skills. The Committee will suggest *looking* at final training product, leaving it up to Horan's determination.

Motion: Nguyen - Contingent Approval with reconsideration of grade distribution based on the quizzes

Vote: All in favor; motion passes unanimously

d. CO 531 Work/Life Intersections

Motion: LoMonaco moves to approve; Adrada Rafael seconds

Committee discussion:

- This is a solid course exclusive for Graduate Students.
- It is an appropriate course that speaks to the graduate experience.
- The coursework weight is appropriate for graduate students.
- It will be a benefit for students interested in Human Resources.
- Horan includes his own publications which are current, interesting and relevant.
- The Committee will suggest the same recommendation, as for CO 432, regarding the quizzes.

Motion: Nguyen - Contingent Approval with reconsideration of quiz weighting.

Vote: All in favor; motion passes unanimously

e. EC 305 Economic Growth

Motion: Harriott moves to approve; Adrada Rafael seconds

- Nguyen – This course was approved by the Dolan School of Business Curriculum Committee. It has a good assortment of weekly readings and walks through different models in history. There is a suggestion of having this course considered for social justice.
- Wills – Is in agreement and notes how one of the first questions is “Why are some countries rich and others poor?” This course should go for the social justice approval.
- Nguyen – Notes he will pass along the Committee’s comments of pursuing the social justice designation.

The Committee discusses why this is considered a 300 level course noting there is no final paper or major project. They mention it is in line with other 300 level courses in Economics, and that they have prerequisites. It is comparable to the Bio-Chem class as well as other biology classes which are very content heavy. This course seems content heavy as well. The numbering is very idiosyncratic from one department to the next. Each department has their own culture and way in which they number their courses.

They recommend reviewing the weight of the final presentation.

Vote: All in favor; motion passes unanimously

f. CO 205 Nonverbal Communication: Emoji's, Emotions & Employment

- Adrada Rafael – Points out in the first and second sections, it would be better to begin with course descriptions.
- Wills- Thinks the students will be excited about the course, it is an interesting, new course on non-verbal communication.
- Harriott- Asks if this is health care focused or for every discipline?
- Wills – It is for every discipline. The prerequisite is ideally to take Interpersonal Communication.
- Nguyen – Likes the monthly obligations where students go out and record observations in different settings.

The Committee discusses the portion regarding the letters of recommendation. They have never seen anything like this in a syllabus, but they conclude it is fair and logical.

Vote: All in favor; Motion passes unanimously

5. Digital Journalism Major Changes

Motion: Nguyen moves to approve; Wills seconds

- Nguyen – This is a change to a major in Video Journalism. It was proposed last semester. Previously, if you were a digital journalism major, you would have to take electives included from a very broad list. Tullis narrowed down the possibilities.
- Major changes, such as this, must pass through two faculty bodies. In this case, the department and the ASCC Committee. The process is now complete.

Vote: All in favor; motion passes unanimously

Meeting is adjourned at 10:50 a.m.

Minutes submitted by: Jean Siconolfi