

Arts and Sciences Curriculum Committee Meeting Minutes
April 17, 2019, 12:00 p.m.
CNS 200

Attendees: Sergio Adrada Rafael, Rachelle Brunn-Bevel, Carol Ann Davis, Olivia Harriott, Martin Nguyen, Martha LoMonaco, Elizabeth Petrino (Associate Dean), Gavriel Rosenfeld

Approval of Minutes for the April 9, 2019 meeting

Motion: Adrada Rafael moves to approve; Harriott seconds

Vote: 4 in favor; 1 abstention

1. Proposal for a Major and Minor in Sports Media

Nguyen – After the previous meeting, Rugg and Tullis revised proposal. They added more structure in the curriculum. 200 and 300 level classes are now required for both the major and minor. They added an internship or an independent project, creating a kind of capstone experience to these programs. They broadened their course offerings within the elective pool.

Motion: Adrada Rafael moves to approve; Brunn-Bevel seconds

Nguyen – I think it is an impressive proposal, and believe that we will see in the years to come students declaring majors in this program. I can see faculty shifting a bit of their content to better build in to the sports media major and minor.

Brunn-Bevel – I have been thinking of sports as it relates to race and gender. I can see myself developing a course that can be part of the major or the minor. One of my classes is included on this list, but I did not know this. How do they decide on the classes they include?

Nguyen - I will ask them to do a follow up confirming there has been faculty approval for new courses being added.

LoMonaco – It is a particularly well-conceived and well thought out proposal for what might otherwise look like a professional training program. It has integrity and credibility as presented.

Vote: All in favor; motion passes unanimously

2. Proposal for the Master of Arts in Interior Design

Professor Marice Rose presents the Interior Design Master's Program.

Rose – This program has come up for discussion under two previous Deans; it has been in the process for a while. We have a very successful Interior Design Certificate Program (a post baccalaureate) with Rob Hardy as the director since the beginning in 1976. The program used to be within Continuing Education. As that does not exist

anymore, the most sensible place for it to be housed is in the Visual and Performing Arts Department. Our proposal is: to bring this up to a Master of Arts program.

The rationale:

1. Students can apply for financial aid.
2. It is more appealing because it offers a degree.

There are very specific courses that need to be taken in a certain order to obtain an Interior Design license. There is zero flexibility in terms of the curriculum. Rob Hardy has built this program to meet these requirements. Therefore, the curriculum is the same. In the proposal, the only addition is the thesis which fulfills the requirements for a Master of Arts degree. It will be housed in the VPA department.

Nguyen – What has the enrollment been like within the certificate program?

Petrino – There are currently 44 students. They have been averaging about 2 to 4 certificates per year. More people tend to take the professional certificate because it prepares them for the certification. There are several different levels, residential, professional and commercial. There were some in each category. Projected certificates for 2019 are: 3 professional, 4 commercial and 1 residential. It is an active and lively program.

Rose – the alums do very well.

LoMonaco – The work is meticulous.

Nguyen – It sounds like we can imagine a good number of potential students that may think the Master's is a better option. Will the certification program still remain?

Petrino – Yes, the certification still fills the needs of many students. We decided to make this a one semester thesis proposal because it would more in line with the expectations of returning graduate students and will be more consistent to what other universities are doing.

Rosenfeld - It seems like a logical transition.

Nguyen – In terms of the thesis supervision, what are the resources?

Petrino – It is going to be a fairly small cohort to start. I think Hardy's expectation is that one of the faculty on staff will be doing this.

Rose – Would they get a stipend?

Petrino – Yes, they would be compensated. That is why we built out this budget, so that EP C would have questions regarding its sustainability and support addressed.

Adrada Rafael – Where is the \$5,000 that will be channeled back into the VPA department coming from?

Rose – It will come from the tuition.

Petrino – It falls in line in the way that the MFA program is designed. There is substantial effort on the part of the VPA faculty to house this. We felt it was important to have at least one person serving there as a conduit for information back to VPA since they have over signed the courses, and it seemed fair that they should participate in some of the revenue.

Nguyen – Is there an accrediting body?

Rose – The CIDQ –Council for Interior Design Qualifications.

Petrino – That would be the certifying body. Students will take an exam; after they pass the exam, they are qualified to be an Interior Design specialist. The certification

prepares them for that. The M.A. would enable them the added advantage of having a degree and the eligibility for financial aid.

LoMonaco – The M.A. would give them more credence.

Nguyen – Asks if a faculty member were to leave, would it be difficult to find another qualified instructor?

Rose – Rob is very connected, he has been doing this for over 40 years. So, I believe it would not be a problem.

Motion: LoMonaco moves to approve; Rosenfeld seconds

Petrino - Notes that it is the oldest certificate in the university. The expectation may be that more leadership will be provided from within the College, particularly full time faculty.

Brunn-Bevel – I hope that this adds to the visibility of the program within the university.

Vote: 6 in favor; 1 abstention, the proposal passes

3. **Master’s in Public Administration with Emergency Management Track**

Nguyen – The proposal consists of three parts, two course proposals, which we will entertain after words, as well as a new track. The MPA has four existing tracks, the proposal that Mark Leclair has submitted to us is for a new track called Emergency Management.

Motion: LoMonaco moves to approve; Rosenfeld seconds

LoMonaco – It seems timely and sounds like there are no equivalent programs locally.

Nguyen – It seems to fit into what is already being offered with the MPA. It helps broaden it. I was impressed that they started in 2013 with a very small number of students and now they are up to 34-35 students. This will raise the profile and perhaps increase the enrollment. I see the need for this in a variety of levels in the public sector.

Petrino – This proposal came out of the curriculum innovation grants from the Dean’s Office. This emergency management track was designed to make the MPA much more competitive. They are undergoing a curriculum review right now. We just had the external reviewers on campus who will be commenting on this. It is responding to a need and fit within the university. I like the way the proposal responds to the Fairfield 2020 strategic plan. It seems like they were thinking about the MPA in the larger context and how it is going to serve the university.

Davis – Yes, it is Jesuit inspired.

Vote: All in favor; motion passes unanimously

4. Course Proposals

a. Urban Policy (MPA 451)

Motion: LoMonaco moves to approve; Petrino seconds

LoMonaco – From what I understand, it is his area of expertise; he has taught this course before.

Davis – It is a wonderful synergistic opportunity for the Dean to teach online at Fairfield when we are in the process of moving that forward as an initiative, as well as in the CAE, where they are doing the online cohorts.

Rosenfeld – As online courses may have logistical issues, included are assignments where students look at different streets and different settings. This is great.

Petrino – The critical literature is very weighty. It is obvious that he is very familiar in the field. There are good readings associated with the course.

Vote: All in Favor; motion passes unanimously

b. Healthcare Management (MPA 480)

Motion: Davis moves to approve; Adrada Rafael seconds

Nguyen – Does not see descriptions under evaluations, only for the final project.

Adrada Rafael – The final project description should be moved up with the evaluation section right below the percentages.

Davis – The cell phone section is not clearly written.

Nguyen – I will point out that he should flush out assessments.

Petrino – Could you ask them what they mean in the course description “the X of medical care”? Is that a place holder, cost? Please ask them to revise the course description or at least explain that.

Vote: Contingent Approval: 1. Flush out assessments 2. Revise or explain the meaning of “the x of medical care” under the course description.

All in favor; motion passes unanimously.

c. Leadership Ethics Seminar (PH 255)

Motion: LoMonaco moves to approve; Brunn-Bevel seconds

LoMonaco – It is brilliant, another cool way for a department to find its relevance outside of a department.

Davis- Philosophy has been really good about adjusting themselves to the new reality of the core revision.

Petrino – Appreciates the way they took leadership and gave it a lot of substantive intellectual weight. The readings are varied, and come from different traditions, but they all address these questions of power, ethics, credibility and justice. One question,

could this course conceivably relate to any of the signature elements? I noticed while reading the minutes, that at least one person suggested it belongs in Social Justice.
Nguyen – While this is not the final course in the minor in Leadership Ethics, it is well situated to be a culminating experience.

Petrino – The appeal would be - it would be open to all students as well as the students taking the Ethics of Leadership minor within Philosophy.

Vote: All in Favor; motion passes unanimously

d. Leadership Ethics Internship (LE 256)

Motion: LoMonaco moves to approve; Petrino seconds

Nguyen – This will be cross listed as LE 256 or PH 256, as reflected on the syllabus. LE is the new Leadership Ethics designation.

LoMonaco – It will be interesting to see where they find potential internship openings. It would be nice to think that it would go beyond campus to the corporate or governmental sector.

Davis – Likes their grounding of meetings and texts.

Petrino – How is the Philosophy Department implementing this? Is a Professor of Record going to be the person who is going to grade the papers? Is someone else going to be handling the placement, contacting the supervisors, record keeping?

Davis – What is the division of labor? It is a departmental concern as you grow programs like this. In English, we have an Instructor of Record who has it in load. They work with career services to find contacts. For our writing concentrations, internships are routinely capstone. This can lead to many employment opportunities.

Petrino – I believe the Dean’s plan is to allow the academic division to do that work. The professor would grade papers and someone else (an internship coordinator) would handle the other portion.

Nguyen – We need clarity on the division of labor.

Brunn-Bevel – Question about the syllabus portion – “Junior through Senior standing in any approved CAS major/minor. Students may apply for internships to be taken in the summer before their junior year.” Does that mean you can take the internship in the summer, then take the class and reflect on it after?

Petrino – My understanding is that rising juniors have the option of enrolling in internships. We want to make sure that freshman or sophomores are not eligible for internships. The belief being, they do not have enough preparation yet to negotiate these things well with someone off site.

LoMonaco – In the syllabus it states “Each group meeting represents 5% of your course. (Students *interning abroad* will either join meetings remotely, or respond to detailed questions via email).”

If this is happening in the summer, a faculty member would have to be employed to respond to detailed questions and email.

Davis – It seems like it should be a concurrent experience.

LoMonaco – It does not specify how large a cohort this would be. If you have one person doing this, how would that function?

Davis – They are treating this as an internship course rather than an individual experience.

Petrino – I would ask for clarification, but would not hold this up because the Dean may have an idea of how this will be done and may have discussed this with the Philosophy department.

The Committee is uncomfortable with the offering of an internship in the summer. They question what the course content would be in the fall or spring semester.

Vote: Contingent Approval based upon their ability to answer the questions the Committee raised. All in Favor; motion passes unanimously.

(Reorder of the agenda)

h. PY 254 Psycholinguistics

Adrada Rafael – I am bringing together psychology and language. Language can be understood as a psychological phenomenon, a sociological phenomenon, etc. I taught this course as a special topics course in the Department of Psychology last spring. I want it to be a hands on course so it has a component of methodology. In the Psychology Department's 7 year review, this was missing.

Petrino – I appreciate the fact that you are offering these courses in linguistics as we do not have a linguistics department here. It is a valuable field of study and worth offering to our students. Additionally, this Committee just passed the Communication Disorders M.A. and this would be a great introductory level course for students who might be interested.

Davis – I think it would be great to think of as an interdisciplinary (ID) course.

Adrada Rafael – I submitted it for an ID course.

Motion: Brunn-Bevel moves to approve; LoMonaco seconds

Brunn-Bevel – If the student is a Spanish major, would he/she take this for a social science credit?

Adrada Rafael – Yes, they will not get credit towards spanish, only for psychology. This course will be offered every other year.

Vote: 6 in favor; 1 abstention; course passes

e. Youth and Violence in Cinema: Asia and the World (MLL 202)

Motion: Petrino moves to approve; Rosenfeld seconds

LoMonaco – I was interested by how many films are not Asian.

Davis – She said she increased them after departmental discussion.

Rosenfeld – The discussion was really long and thorough. The new version that we are seeing has been doctored.

Petrino – I looked at that too. Out of the 15 weeks, 10 of them are from Asian countries or Asian directors. One of the points that was made in the discussion of the new course proposal was that the inclusion of western cinema was there in part to

demonstrate the influence of Asian cinema on the west, not just a perception that the west always influences Asia. I was happy to see that description.

Does this course function as a core literature course? Will the film be read as a text? Would it count for the core literature requirement? It is offered within MLL. There are learning goals and objectives that need to be included. They were not part of the learning goals.

Nguyen – If it was put in the syllabus, then we could inquire.

Brunn-Bevel- On the proposal form in attributes, it says literature core approved by DMLL.

Nguyen – They need to add the course objectives to reflect that.

Davis- If they are planning to have it count for tier two in the Magis Core, they will want to check out the learning outcomes developed for core literature courses.

Nguyen – In terms of content, it is a great course.

Davis – There needs to be a specific penalty listed under personal electronic devices.

Nguyen – I will ask her to specify the penalty the student would incur and to include it on the syllabus.

Vote: All in Favor; motion passes unanimously

f. Theory and Practice: Spanish <> English (SP 307)

Motion: Rosenfeld moves to approve; LoMonaco seconds

The Committee agrees the course looks fantastic. This translation course is very important and needed. The possibilities within the fine arts around this is amazing.

Harriott – Suggests adding within the learning outcomes what will be selected for IDEA.

Brunn-Bevel – Appreciates the learning outcomes, especially in regards to the ethical dimensions of translation. It is important and something that sometimes we do not think about.

Davis – Appreciated the draft process.

Vote: All in Favor; motion passes unanimously

g. Advanced Spanish for Heritage Speakers (SP 220H)

Motion: LoMonaco moves to approve; Davis seconds

Brunn-Bevel – Can a student take SP 220 *and* SP 220H?

Nguyen – Once this is approved, Heritage speakers would be advised to take SP220H. He will ask for this to be clarified. Students may not take SP 220 and SP 220H.

Vote: All in favor: motion passes unanimously

5. Motion to adjourn: LoMonaco; Davis seconds

Meeting adjourned at 1:30 p.m.

Minutes submitted by: Jean Siconolfi