

Budget Guide

Categories	Total Budget Needs	Dollars Being Requested
Personnel costs (Salary/ Benefits) <ul style="list-style-type: none"> • Project Director? • Faculty Release Time? • Grad Student? • Workstudies? • Interns? 		
Supplies		
Hardware		
Software		
Construction Materials		
Overhead (when it is allowed)		
Total Expenses		
Income		
University Support		
Gifts-in-Kind		
Outright Gifts		
Any other income generation		
Total Income		
Total \$ to be raised		