Faculty Committee on Sustainability
Meeting of 9/30/2015
Draft Minutes

In attendance: Kraig Steffen (outgoing chair), James Biardi, Min Xu, Tod Osier, Dina
Franceschi, Toby Svoboda, Kathryn Phillips, Carol Ann Davis
Absent: Lynn Babington, Aaron Van Dyke (sabbatical)

-Meeting called to order at 11:09 AM

-Discussion of possible representation of SVPAA Babington by Joan Overfield
   Steffen notes that FCS can invite Overfield to attend meetings as guest
   Osier and Steffen express preference that SVPAA Babington attend FCS meetings
   Biardi expresses preference that someone from SVPAA office attend FCS meetings

-Approval of minutes from FCS meeting of May 6, 2015
   No discussion
   Motion to approve (Biardi), seconded (Davis)
   Motion passes (4 in favor, 4 abstentions)

-Election of new chair
   Biardi asks for volunteers
   Svoboda volunteers
   Svoboda elected unanimously
   Phillips volunteers to take minutes at future FCS meetings

-Update on campus sustainability plan (CSP)
   Steffen: CSP not yet approved by administration
   Biardi: Plan currently with Kevin Lawlor

-Election of representatives to Campus Sustainability Committee (CSC)
   Chair of FCS (Svoboda) automatic member of CSC
   Director of Environmental Studies (Biardi) automatic ex officio member of CSC
   Osier, Davis, Franceschi unanimously elected as additional CSC representatives
   Davis unanimously elected as faculty secretary of CSC

-Agenda items from FCS for next CSC meeting
   Biardi: Facilities update of ongoing campus projects
   Xu: Discussion of plan for expediting CSP process
   Biardi: Procedures for using campus map labels to determine use of campus space
   Biardi: Location of electronics recycling barrels on campus
   Biardi: Discussion of Presidents’ Climate Commitment

-Future items for discussion by FCS
   Osier: impacts of feral cat housing on campus

-Meeting adjourned at 12:09 PM
Respectfully Submitted,
Toby Svoboda
Faculty Committee on Sustainability  
November 4th, 2015  
DMH 330  
11:00 AM

Attendees: James Biardi, Min Xu, Tod Osier, Dina Franceschi, Toby Svoboda, Kathryn Phillips, Carol Ann Davis, Christine Siegel (for Lynn Babington)
Absent: Aaron Van Dyke (sabbatical)
Guest: Anif McDonald

- Meeting called to order at 11:00 am

1) Discussion of Christine Siegel attending FCS meetings as guest
   No discussion.
   Motion to approve: Toby; 2nd: Tod
   Vote: Motion passes (all in favor)

2) Approval of minutes from 9-30-2015 FCS meeting
   No discussion
   Motion to approve: Jim; 2nd: Carol
   Vote: Motion passes (all in favor)

3) Announcements
   No announcements
   Several opportunities for staff and faculty to participate in sustainability initiatives on and off campus. This will be discussed at CSC.

4) Update on Campus Sustainability Plan (Biardi)

   Discussed at last CSC (mid-October) after meeting with Kevin Lawlor. Kevin asked committee to review goals for each sub-section (e.g. land and water management, academic, administrative, etc.). Currently making minor edits. Current draft is posted on the FU website. Waiting to hear back from all of the 7 leaders for the plan. Next step is to discuss CSP at the CSC meeting next week Wednesday 11/11.

5) Campus Sustainability Committee (CSC)
   a. Summary of most recent CSC meeting
      - Discussion of CSC
      - Facilities update – rec plex addition, health sciences initiative, prep school
      - Open space inventory map
      - Parking garage discussed as a possibility
      - Location of electronic recycling barrels on campus
      - DSB renovations

   b. Items to bring to CSC meeting of 11-11-2015
      i. Recycling contamination on campus
         1. Training of custodial staff
ii. Follow up on location of electronic recycling barrels on campus
iii. President’s climate commitment
iv. DSB renovations

6) Additional business
   - Partnership with communications major to educate faculty/staff/students on what
goes in trash vs. recycling
   - Tree replacement procedure
     o e.g. when trees are removed, where and how many trees will be added to
create a carbon neutral equation
   - Campus sustainability coordinator – white paper was written showing cost saving for
a Master’s level coordinator, recommended to be under facilities

- Meeting adjourned at 12:12 pm

Respectfully Submitted,

Kathryn Phillips
Faculty Committee on Sustainability
November 18th, 2015
DMH 230
11:00 AM

Present: TS, CAD, MX, AMcD, JB, KP CS
Not present: DF, TO

1) Approval of minutes from 11-4-2015 FCS meeting

    Biardi moved to approve, Davis seconded, approved unanimously

2) Announcements

   a. CSC meeting of 1-20-2016

       TO requested soliciting items via email instead of a face to face immediately after
       break; consensus reached as an appropriate solution

       Should discuss mismatch of CSC schedule with academic calendar, creating
       difficulty for student and faculty membership. Also discussion of student
       Sustainability Grant proposals and timing of presentations to CSC. CAD will followup
       with Frassinelli on these issues

       AMcD: FUSA Senate will receive presentation on sustainability

       MX: What is faculty’s sense of CSC achievements/actions? Consensus: We will
       discuss further for agenda item 4

3) Waste management on campus

   a. Recycling contamination

       At CSC Bouchard stated that waste hauler claims about recycling contamination

       JB presented Excel graphs showing diversion rate and hauling tonnage. Some
       trends emerged, and general discussion. Will provide to CSC for more complete
       discussion at Dec meeting.

   b. Electronics recycling

       Now two sets of NLR bins in entry lobby of BNW

   c. Faculty impact on student practices

       AMcD will think about FUSA initiatives to enhance recycling.

       Faculty and students would collaborate with other interested parties to promote
       programming for a ‘Sustainability Week’ in Fall
MX: Encourage student grant proposals to investigate solid waste

JB: Ask Bouchard whether Winters Brothers has a public education contact or program.

4) Campus Sustainability Committee (CSC)
   a. Summary of most recent CSC meeting
      i. Dolan School of Business project

      Frassinelli indicated architect will be hired within the week. This will require expenditures as well as direction about the design parameters for project.

      TO expressed concerns via email about current state of DSB project, and whether FCS was updated in a timely manner so that it could properly exercise its Handbook charge to review projects for impacts on research and teaching. This means FCS is not involved in design/project parameters to date.

      JB indicated ways in which design and construction process could be useful for research and teaching, as illustrated by Jesuit residence, Quick Center parking, other projects. Involvement of FCS would facilitate co-curricular opportunities, coursework, and faculty/student research capitalizing on these events.

   b. Effectiveness of CSC

      Faculty aspiration is for CSC to become more goal oriented, upon completion of CSP. Consistent with comments by Jim Fitz in Oct CSC discussion.

   c. Items to bring to CSC meeting of 12-2-2015

      Further discussion of waste management data and suggested strategies to achieve CSP goals. Bring ideas from this meeting for role of faculty and students in addressing this issue.

      Follow-up on DSB project. Who is architect? What opportunities could arise for Spring co-curricular activities?

5) Additional business

TS will create a Doodle poll for Spring meeting schedule

Meeting adjourned 12:10
In attendance: Tod Osier, Kathryn Phillips, Toby Svoboda, Min Xu

Absent: James Biardi, Carol Ann Davis, Dina Franceschi, Anif McDonald, Christine Siegel

-Meeting called to order at 3:05 PM

-Approval of minutes from FCS meeting of 11/18/15
  No discussion
  Motion to approve (Phillips), seconded (Osier)
  Motion passes (3 in favor, 1 abstentions, 0 against)

-Discussion of last CSC meeting
  - Campus Sustainability Plan (CSP)
    - There is no update on the CSP; we are still awaiting its approval
    - Frassinelli stated that he has contacted Kevin Lawler about the CSP
    - Biardi has emailed Kevin Lawler regarding the CSP
  - Master plan
    - Discussion of FCS concerns on how to be part of the process earlier on
    - Will discuss this more at the next FCS meeting
  - Automatic door openers
    - Had a discussion at CSC with all in agreement that signs should be posted
    - There was also talk of informal studies to see how many are using the buttons vs. opening the door

-Agenda items from FCS for next CSC meeting
  - Automatic door openers
  - CSP approval
  - Campus map approval

-Meeting adjourned at 12:37 PM

Respectfully Submitted,
Kathryn Phillips
Faculty Committee on Sustainability  
March 2, 2016; DMH 330; 10:00 AM  

Toby, Carol Ann, Tod, Jim, Cristine, Dina, Min in attendance  

Minutes from Feb. 3, 2016 FCS meeting approved; 3 in favor, 4 abstentions  

Announcements:  
   Garden intern needed for summer….Tod to email job posting to committee  

Status of Campus Sustainability Plan  
   Waiting for status. Frassinelli met with Lawlor after last CSC meeting but did not report back… Cristine to inquire with Lawlor and will report back to FCS.  
   FCS looking to launch for earth day 2016, in a few weeks.  

Open space inventory  
   Last report at CSC is that open space inventory map ready to be viewed/utilitized, FCS will begin working on academic outdoor space demarcation as follow up to AC charge. Faculty representatives will request map to appear at next CSC meeting, M16, 1pm, CNS206  

Campus Sustainability Committee (CSC)  
   Summary of most recent CSC meeting, mostly discussion of CSC meeting tensions. In addition to agenda for next meeting, CA to request written list of projects to be discussed at building/updates portion of the meeting. Update on floating wetlands project: Biardi’s class taking samples at present and sending off to lab, end of yr 1 of 2 year project cycle.  

Additional business  
   Suggestion for signage for automatic handicap doors idea received well at CSC meeting and Jim Fitzpatrick offered to pilot some signs, not sure of status. Jim Fitz to speak with Matt Dinnan to implement. Will follow up.  
   
   Toby, Jim Biardi and others noted, that this is yet another piece that will be better systematized with the approval of the CSP.  

Meeting adjourned at 10:58
Faculty Committee on Sustainability  
April 6, 2016; DMH 330; 10:00 AM  

Present: Toby, Carol Ann, Tod, Jim, Cristine, Dina, Min, Kathryn  

Meeting began 10:00am  

Approval of minutes from 3/2/16  
- Approve: Tod, Second: Min  
- In favor -8; none against; no abstentions  

No announcements  

Status of Campus Sustainability Plan  
- Jim gave update – He met with David prior to CSC meeting about edits suggested by Kevin’s office  
- Changes to finance section – reference to students participating in decisions as educational component removed; faculty taken out as well  
- Admin section changed – staffing section removed such as hiring of campus sustainability coordinator taken out  
- David is functioning as sustainability coordinator at this time  
- CSC hasn’t seen new changes send during last CSC meeting yet to approve them. Once CSC approves the changes, then the CSP goes back to Kevin’s office for approval.  
- CSC was formed in 2010 and has a charge to say what is accomplished each year in an annual report. FCS is advisory to the CSC.  
  o What is the annual cycle of the CSC? Who does the CSC send the annual report to?  
  o In revised document, the language on annual reports was unchanged. There is also a note on reviewing every 3 years.  
- CSC meets again next Wednesday 4/13  

Open Space Inventory  
- A map was brought to last CSC meeting  
- Bush clearing happening on campus  
  o Write a letter to David about brush clearing and the impact on teaching and environment  
  o Tod will draft a letter that the FCS will approve and send to David early next week 4/11  

CSC items  
- CSP  
- Brush clearing  

Next meeting Wednesday 5/4
Motion to adjourn – Min; second – Tod; agree - 4

Meeting adjourned at 11:02 am

Respectfully Submitted,

Kathryn Phillips
Meeting began at 10:02 am

Present: Toby, Jim, Min, Carol Ann, Kathryn

Announcements

- CSC charter document:
  - Question: What is the cycle of the FCS?
  - Question: Who determines the goals for the FCS during each cycle?
- Frascinelli let the CSC know that some of the trees by the Kelly center will be removed as part of building the parking garage, but the vegetation will grow back in after the structure is complete.

Approval of minutes

- Motion to approve by Min; second by Toby
- Approve – Toby, Tod, Jim, Min, Kathryn
- Abstain – Carol Ann

CSC

- Jim met with Lawler and Frascinelli
- Presentation of changes to text for goal 4 (see attached document)
- Motion: We endorse the phrasing in part C of alternative text for CSP goal 4
  - Toby makes motion; Kathryn seconds
  - Approve: All in favor

Brush clearing on campus

- Clearing around Round Hill Rd. – this is a blue area on the map that now has a trail, dividing the ecosystem there
  - There is a concern that FCS only hears about these changes after they happen.
- The other concern is for the process of communicating faculty needs for usable space on campus. There is no formal process for faculty to access the space and communicate their needs for teaching. There is a need to notify Frascinelli, public safety as well as any other person in administration that needs to know.
  - Jim gave example of having trays out for a class experiment that were thrown out
- We need a written description of natural areas that will be cleared and/or changed on campus before it happens.
- We would like an estimate of biomass loss as natural areas are changed.

Map

- How will this be integrated into the master plan being developed for the campus?
• Doesn’t completely address the concerns of the FSC because areas have changed, such as the blue area along Round Hill Rd. that now has a trail running through it.

• Tree removal at health sciences construction site
  o At last CSC meeting, Frascinelli stated that trees larger than 12 inches in diameter would be counted. This neglects to account for the value of the area ecologically.

• Items for next year
  o Map
  o Brush clearing
  o Process of communication

• Annual Report
  o CSP – made progress on approval
  o Received the map
  o Automatic door signs
  o Electronic recycling bins are out and available for use
  o Attendance
  o Dialogue with facilities about brush clearing on campus
  o Working toward new process of communication between faculty and administration on sustainability issues on campus.

Meeting adjourned 11:08 am

Respectfully submitted,

Kathryn Phillips