In attendance: Jen Klug, Michael Tucker, Paul Fitzgerald, Craig Steffen, Antonio Grau Sempere, David Downie, Jim Biardi, Mike Cavanaugh

Meeting convened at 12:30 p.m.

Jim moved to approve the Minutes of the FSC of November 5, 2012. Motion seconded by Craig. Minutes unanimously approved.

Jen proposed that the FSC hold two more meetings this year. Options for time and dates will be sent to all members.

Campus Sustainability Plan Update: Jim, plan generally moving forward. Although still waiting buildings section. All present agreed that FSC should review and endorse final document.

* The Revolving Green Plan Program was launched with a $15,000 award.

* Planning in process for the new extension for the Nursing School. Some concerns, however. Jen noted that habitat should be a crucial factor in deciding on the siting of the building. In addition, the Town of Fairfield is concerned that the extension will eliminate many on-campus parking spots forcing students to resort to off-campus parking. Paul noted that loss of parking spaces may actually be few because the parking lot serving the Nursing School covers a field of essential infrastructure. A relocation would be a budget-buster.

* Regarding the implementation of the Campus Sustainability Plan, Jen urged the committee to begin readying a plan now, this semester, for the selection, mandate, and budget for a Sustainability Coordinator and program for submission to next Fall’s budget. A long discussion ensued including a need to review existing programs at other campuses beginning with the organizational lessons learned at Santa Clara’s Office of Sustainability (Jen volunteered to contact SC). Questions need to be answered about the Coordinator’s/Plan’s impact on student/university culture and building the Coordinator’s job description. Attention must also be devoted to a system measuring and benchmarking the progress of the CSP in an effort to show that the Coordinator’s budget may well pay for itself (a selling point). Other issues to think about: in the early stages, at least, will the coordinator work full or part-time? Receive benefits? Be given access to earning a graduate degree, live in a campus residence hall, be chosen from a pool of interested and experienced local people? (Organizational and communications skills a must along with working familiarity with spread sheets.) Will the Coordinator report to the President’s Office?, Academic Affairs?, Facilities Management?, University Operations?,
Center for Faith and Justice (to demonstrate the program’s link with Jesuit social 
values)? Which division has the best chance for budgeting a new position? (Or, 
will this matter if the numbers show the coordinator’s position paying for itself?) 
Potential funding sources to tap into: operational budgets, the endowment, 
grants, foundations employing, among other things, the argument that FU would 
be one of the first schools on the east coast to launch this kind of program.

To-Do list for now:

* Written job description
* A developed financial model
* A rationale for the Coordinator position – look to David’s White Paper and 
  Campus Sustainability Plan for ideas.

Jim moved to adjourn. Seconded by Paul. All present approved.

Submitted respectfully,
Michael Cavanaugh