FDEC Meeting March 1, 2012

FDEC Meeting 3/1/2012  9:00AM- 10:30am CNS8

Attendance: Meredith Kazer, William Abbott, Joel Goldfield, Mary Frances Malone, Valeria Martinez, Emily Smith, Jessica Davis, Aaron Perkus and Shah Etemad

Guests Present: Larry Miners

People with Action Items are underlined.


2. IDEA Updates: Discussion of Yellow Form to be merged electronically with IDEA survey form
   - We have low response rate for on-line
   - Option of both on-line and electronic is inappropriate, i.e. students need to do it twice.
   - IDEA averages the responses and does not match response to each individual
   Recommend – Yellow form to be as paper for the next 2 years: 8 in Favors, 2 opposed. Approved.

3. Scholarship of Teaching – On Hold

4. IDEA Users Group Meeting RFP
   - IDEA conference is Oct 18-19, Nashville, Tennessee
   - Deadline to submit proposal and presentation: May 12, 2012.
   - Good opportunity for Fairfield University to have a higher visibility
   - Need mapping of IDEA outcome
   - Use Core Pathway or Department Outcomes and relate them to IDEA data
   - Suggestons for paper: How Grad Ed solved their problem. Ask Tracy Immerso and Angela Harkin for thoughts.
   - Jessica Davis attended the conference. Some of IDEA questions may be changed. Jessica Davis will provide a trip report.

5. Subcommittee reports
   a. Report to Academic Council:
      - Draft Report to the Academic Council on the Use of IDEA was distributed.
      - Mentioning of IDEA with ©once at the beginning of a report/memo is sufficient
      - Meredith Kazer modify the table as well as collect input/corrections
   b. Aligning IDEA objectives with program outcomes and course objectives – deferred to April meeting
   c. Educating R&T committee members on IDEA
      - We need to educate people who will evaluate us
Jean Lange attended the training. However, she left Fairfield.

Academic council overwhelmed with issues

CAE cannot afford to send more R&T members to training

Therefore CAE to approach R&T and give training

6. Peer Review of Teaching (PRoT) evaluation and plans for Spring workshops

- Meeting day in May and CAE leading the meeting set up
- University asked for extension from Davis foundation to 2012-12 (approved $10K).

7. Other Business:
   - Roben Torosyan has timing conflict to attend FDEC meeting. Suzanna Klaf to be invited to attend.

Adjourned at 10:05am

Minutes respectfully submitted by Shah Etemad