FDEC Minutes—Final Meeting of Spring 2009  April 20, 2009

Present: Chair, Shannon Harding; Members: Angela Harkins, Carol Fackler, Brian Walker, Marice Rose (& baby!), Vishnu Vinekar, Marsha Alibrandi Student member: Jeff Seiser; and Guests: William Abbott, Larry Miners, Roben Torosyan

Special presentation by Curt Naser and Anne Stehney

First order: Approval of minutes of prior meeting: unanimously approved

1-Chair’s Report:

Chair Harding officially welcomed the committee to its final meeting, citing our commitment, work and success with the year’s training events, conferences attended and the successful 2nd piloting of the IDEA evaluation process by faculty. Evaluations of the workshops were positive, and response by faculty to the use of IDEA was positive.

- On meeting with the AVP regarding future FDEC/IDEA events
  Funding had not yet been approved for the May 2009 Faculty Development Day, including food budget
- On Presentation of FDEC Motions to the General Faculty’s Academic Council:
  The proposal to adopt the IDEA Evaluation format was supported, but since further details as described in the Motions must be considered, they remain before the Academic Council. An Ad Hoc Committee of the Academic Council requested a team from the FDEC to represent the Committee and the proposal when it comes under further consideration. It was decided that the FDEC Chair and a representative (MAlibrandi volunteered) will represent the FDEC on the Ad Hoc committee.

2-Discussion of needs for next academic year (2009-10)

With new tenure track faculty coming aboard, and others who may wish to participate/attend, plans to offer a CAE workshop on Evaluation

3 slots on the FDEC committee will open for 2009-10 Handbook Committee Elections (held at May Gen Fac Mtg)

3-Discussion of the forthcoming May 4th Faculty Development Date, for which 30 faculty members were already registered.

Suggested topics for Faculty Development:
Syllabus Development – Involving Students – Writing Objectives – Academic Writing

4-Discussion of the Year in review for the Chair’s Year-End Report

Accomplishments include:

- Representation to FDEC by student members, FUSA President Jeff Seiser et al
- Collaboration regarding publication of Faculty evaluations:
Discussed were: Which questions to publish; How?; Purpose?
FUSA Pres. Seiser reported that the 1,000 copies of a document presenting information from Fall 2008 student evaluation forms had been published, and that students reported the information as being useful. In the future, electronic versions would be useful. Seiser also suggested upgraded Faculty Profiles online. Harding & Abbott suggested FUSA bring this issue to the Ed Tech Committee, since syllabi are outside FDEC purview.

Members thanked FUSA Pres. Seiser for his FDEC participation this year.

**Presentation** by Curt Naser and Ann Stehney for FDEC support of COHFE statement

At the Fall meeting of the ACT, it had been suggested that Fairfield University “sign on” to this statement.

**Motion to Table for further discussion** in 2009-2010

After a lengthy discussion, it was decided that this should be discussed at a later date in consultation with the new SVPAA.

**Motion to Adjourn**

Respectfully submitted, MALibrandi