FDEC AGENDA for Wednesday, AUGUST 31, 2011
TIME: 2:00-2:30 PM
Location: CNS 8
Minutes: Outgoing Chair, Angela Harkins
Invited Guests: Larry Miners CAE and Roben Torosyan, CAE
ATTENDED: Bill Abbott, Mike Andreychik, Jessica Davis, Joel Goldfield, Angela Harkins, Meredith Kazer, Mary Frances Malone, Valeria Martinez, Aaron Perkus, Emily Smith, Roben Torosyan
ABSENT: Larry Miners

1. Meeting was called to order by the outgoing chair Angela Harkins at 2:03 PM.
2. Warm Welcome of New members: Valeria Martinez and Mike Andreychik
3. Approve Minutes from May 4 taken by Joel Goldfield
   a. Motion to accept the minutes was made by Bill Abbott
   b. Motion was Seconded by Mary Frances Malone
   c. One correction to the minutes was noted: change “summer” to “summary”; a second correction to add Kathy Nantz to the list of attendees.
4. Election of New Chair: Angela Harkins nominated Meredith Kazer as the new FDEC chairperson for 2011-2012. This nomination was approved by acclamation.
5. Zythos: Mary Frances Malone suggested that the FDEC utilize the Zythos website during the next academic year. Meredith agreed to see about how to get a site set up for FDEC.
6. IDEA sub-committee: Aaron Perkus inquired about the designated faculty person for the IDEA sub-committee meetings run by Tracy Immerso. According to the Journal of Record, there are two people from the FDEC who should attend the IDEA sub-committee meetings- the FDEC chair and one other person from a different school. Some discussion ensued that the second designated person should be from a different school than the FDEC chairperson. It was decided that Bill Abbott is the most able person to serve as the second designated person for the IDEA sub-committee. This would provide continuity for next year. Bill agreed to take on this role.
7. Scheduling of Meeting: The meeting time for fall was established as Fridays from 8:15 AM-9:30 AM. The dates for the fall semester are September 9, October 7, November 4, December 2. Meredith will see to scheduling CNS 8 for these meetings.
8. The outgoing chairperson thanked the committee for all of their hard work during the 2010-2011 academic year.
9. At 2:30, a motion to adjourn was made by Mary Frances Malone. This was seconded by Bill Abbott.

Respectfully submitted by Angela Kim Harkins, Outgoing chairperson